

# GFSU



Gujarat Forensic  
Sciences University  
Knowledge | Wisdom | Fulfilment

## Short Term Training Certificate Programme on E-Discovery



Course Partner



**CAPITAL NOVUS**

Governance | Compliance | eDiscovery



# What is E-Discovery

Before we understand E-Discovery, let's understand Discovery. To Discover means to find out something or figure out something which already exists.

When we talk about E-Discovery, it's a process where we need to figure out or Discover the content which is useful for a specific task or project. Here, Discovery is taking place in Electronically stored content and that is why it's called E-Discovery.

Electronic discovery (also known as e-discovery or eDiscovery) refers to processes in which electronic data is searched for litigation purpose as an evidence. The process of eDiscovery is carried out on grounds of court orders or government sanctioning to get crucial evidence. The digital era makes this process perfect for investigation, as it can be electronically searched while paper documents can be searched manually only.

This process comprises of various types of data such as texts, images, spreadsheets, audio and even viruses, Trojans and spyware. For most of the lawsuits that are getting filed, exchange of information is prominently happening through email and it is found least in form of hard copies like letters. Cyber forensics is the form of eDiscovery where evidence is retrieved from hard drives of computers and forensics professionals make digital copy of that hard drive and work on that only.

eDiscovery, as a field, is extremely vast and can be considered far beyond from just being a technology. Not just for lawsuits or litigations, eDiscovery can be used in many other sectors like political, security, government, etc.



GFSU-ED





# Benefits gained after Training

## INDIVIDUAL

- ❖ Certification adds an advantage to your profile that you use industry respected best practices, this helps in demonstrating your skills to clients, jury, courtroom.
- ❖ The process of maintaining this certification proves that you are consistently improving and brushing your knowledge and skills to stay up-to-date with latest changes.
- ❖ Scheduled assessments will improve overall performance, commitment and motivation in individuals towards their work.
- ❖ The results for this certification promotes certified eDiscovery and litigation support teams so that high standards are met consistently by law firms.

## ORGANIZATION

- ❖ This certification provides a recognized standard of skills to an organization to evaluate employee's roles within the firm.
- ❖ Acquiring the certification helps professional development, advancements and recognition for staff.
- ❖ Certified professionals give reliable, quality output with high efficiency by using industry standard techniques.
- ❖ Recruiting/promoting certified staff enhances learning culture and increases return on investment for any organization.



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## Qualification / Experience Needed

Open to Practicing professionals in below area

- ❖ Any working personal who deal in Data Governance/Information Governance.
- ❖ Any working personal from Police, Legal/Law. Tax, Enforcement department.
- ❖ Any working personal in Digital Forensic, Cyber Security.
- ❖ Compliance Officer of Corporate organization.
- ❖ IT Professionals.
- ❖ Any student undergoing any course related to Forensic, Cyber, Data governance.
- ❖ Any Graduate (Tech Savvy)

## Prospects on certification

- ❖ Get detailed information about the evolving technology to solve Civil Cases \ Crime investigation (which is already adopted by Western countries).
- ❖ Create a new scope to adopt the future of litigation world with better understanding.
- ❖ Learn the process which is helpful to deal with International litigation.
- ❖ Achieve minimum risk and get highly reliable result in short period of time with accuracy.
- ❖ E-discovery can provide an insight in Data Investigation from scratch.
- ❖ Helpful in conducting an International litigation project from A to Z.



## Fees Structure

- ❖ Rs. 8,000/- for students and Rs. 12,000/- for professionals
- ❖ Student I Card is necessary.
- ❖ Course Fees does not include lodging and boarding.

## Duration of Course

- ❖ 40 hrs. (1 Week = 5 days x 8 hours)
- ❖ Includes theory, case study and practical session

## Registration

- ❖ Registration will be online only and candidate can register either through GFSU web site or Capital Novus web site.

## Laboratory Set-Up

- ❖ Capital Novus has set-up laboratory with following Tools and Technology related to E-Discovery at IFS, GFSU for hands on session.
- ❖ E-Discovery Solution  
eZSuite- a Holistic E-Discovery Solution: eZProcess, eZAnalytics, eZVUE

Knowledge Partner



Governance | Compliance | eDiscovery

<http://www.capitalnovus.com>



## Gujarat Forensic Science University

📍 Sector 9, Gandhinagar-382007, Gujarat - India

🕒 University Office Timings: 11:00 am - 5:30 pm (Mondays - Saturdays)\*

\*The University remains closed on Second & Fourth Saturdays of the Week, Sundays & Public Holidays.

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🌐 <http://www.gfsu.edu.in/>